

UUCY

Charge for the Membership Committee

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The Membership Committee is a standing committee, called out specifically in the bylaws of the congregation.

The committee purpose is to:

- Be an entry point for new members and support their involvement over time in the congregation.
- Connect new members with resources, people and congregation activities.

Regarding Visitors, the committee will:

- Staff the visitor's desk on Sundays.
- Collect visitor information, enter their information into Church DB, and use the same information to connect visitors appropriately.

Regarding New Members, the committee will:

- Run the New UU classes (including the signup process) and schedule them at least twice a year. Refer to the Policies and Procedures for more detail.
- Encourage new members to pledge and complete the "Time and Talents" form.
- Present new members at the new member presentation at Sunday service, per the policies/procedures.
- Track new members for a year after signing, assess, and act as needed to encourage involvement in church life.
- Provide biographies and pictures of new members to Communication Committee for posting in the lobby, and in the Beacon.

Regarding Existing Members the committee will:

- Follow up with members who haven't attended recently, using information from the Stewardship Committee on non-renewing members, from the RE program on RE class non-attendees and other sources as appropriate.

Operations of the committee:

- Member count is not fixed, but should not be less than 4 active members to fulfill the charge.
- The committee will recruit its own members, except for the chair (refer to Bylaws). It may recommend a chair candidate to the Nominating Committee.
- The Community Life council member shall be our liaison to the Program Council, and the minister has a standing invitation to attend.
- Funding comes from a line item in the congregational budget.
- The committee meets monthly, except for July, which is a recess month.
- The committee submits an update on activities for the Annual Report